2025 IEEE International Conference on Sustainable Technology in Energy and Power Systems (STEPCon 2025)

20 - 21st November, 2025



Instruction for the Submission of Camera Ready Paper and IEEE e-Copyright Transfer Form

Please prepare your Camera-ready paper by strictly following the guidelines mentioned below:

- 1. The Final Camera Ready Copy should be strictly according to <u>IEEE format</u> given by IEEE. Do not modify layout margin of the conference template.
- 2. Ensure the Similarity Index (Plagiarism Report) should be less than **30%** including References.
- 3. Incorporate the correction suggested by the reviewers as communicated through mail.
- 4. Equations must be written by the equation editor/MathType.
- 5. Mention affiliations and mail id of all the authors.
- 6. Please check the information of all the authors that should be the same as the initial submission.
- 7. Please revise the paper thoroughly to ensure that it contains no typographical and grammatical errors in the final camera-ready paper.
- 8. Graphs, figures and diagrams must have good resolution (300 dpi preferable). Copy and paste of diagrams must be avoided and diagrams must be drawn by using standard software.
- 9. Tables must be drawn in text format, not as an image.
- 10. Don't give any page numbers.
- 11. The manuscripts may contain six pages.
- 12. Please submit an e-copyright form after submission of camera-ready paper through CMT only. Make sure that the title of the paper and all the author's details are correct in e-copyright before final submission.

Additional Guidelines for camera-ready paper preparation:

- 1. Complete text should be in Times New Roman keeping in mind the starting of each paragraph specifically, right from Abstract to end.
- 2. Title of the paper in 24 font size regular and should not be bold, italics, etc.
- 3. Authors name in size 9 regular and should not be preceded by Salutations like Dr./Mr./Prof./ Research Scholar/Student etc.
- 4. The word *Abstract* in bold, italic, size 9. But, the contents in bold, size 9 (but non-italic).
- 5. Keywords bold, italic, size 9, separated by comma.
- 6. Headings small capital (1st letter with shift pressed) size 10 regular and centered, with heading no. (preceding) in Roman letters.
- 7. In-text citations must match their corresponding reference listed under the references section and vice-versa.
- 8. Citation must be in ascending order, not in random manner.

2025 IEEE International Conference on Sustainable Technology in Energy and Power Systems (STEPCon 2025)

20 - 21st November, 2025



- 9. Reference should not be cited in Abstract and Conclusion.
- 10. Remove words like "Our/we/us" from the paper.
- 11. Subheading in size 10, italic and left justified. Subheading no. as A, B, etc.
- 12. Subsequent levels as 1), 2) etc. check the indent. Further level as a), b) etc. check the indent.
- 13. Figure no. and captions in size 8 regular and justified. Instead of Figure use Fig. and check the dot and spaces after figure number.
- 14. Table caption in size 8 regular and centered with table no in roman letters, but no dash / hyphen in between.
- 15. References in size 8 and in the prescribed form like no. and then with tab setting details.

Submission to CMT Portal:

Instructions to be followed for preparing the final Camera Ready Paper and Copyright Form submission as given below:

Step 1: Final Camera-ready paper submission Preparation

The final camera-ready paper must be prepared taking into account all of the aforementioned requirements and any reviewer comments.

Step 2: IEEE Copyright Notice

An appropriate copyright notice is to be placed at the bottom of the first page of each paper. *Replace the copyright notice at the footer in the camera-ready version* with the correct copyright notice as follows:

- For papers in which all authors are employed by the US government, the copyright notice is: **U.S. Government work not protected by U.S. copyright**
- For papers in which all authors are employed by a Crown government (UK, Canada, and Australia), the copyright notice is: 979-8-3315-6566-4/25/\$31.00
 ©2025 Crown
- For papers in which all authors are employed by the European Union, the copyright notice is: 979-8-3315-6566-4/25/\$31.00 ©2025 European Union
- For all other papers the copyright notice is: 979-8-3315-6566-4/25/\$31.00
 ©2025 IEEE

Step 3: PDF eXpress Check

- Access the IEEE PDF express website.
- Login to the portal.
- Conference ID: 66008X.
- (New users need to register; Existing users can use the same login).

2025 IEEE International Conference on Sustainable Technology in Energy and Power Systems (STEPCon 2025)

20 - 21st November, 2025



- For each conference paper, click "Create New Title".
- Enter identifying text for the paper (title is recommended but not required).
- Click "Submit PDF for Checking" or "Submit Source Files for Conversion".
- Indicate platform, source file type (if applicable), click Browse and navigate to file, and click "Upload File". You will receive online and email confirmation of successful upload.
- You will receive an email with your Checked PDF or IEEE PDF eXpress-converted PDF attached. If you submitted a PDF for Checking, the email will show if your file passed or failed. The PDF file must pass the compatibility test in the IEEE PDF eXpressTM for submitting your paper to IEEE Digital Xplore, so repeat the process until it is passed.

Step 4: Camera Ready Paper Submission

Submit the Camera Ready Paper using CMT's author console after PDF express check. Before submitting to CMT, rename the PDF eXpress checked camera-ready document to PIDxxx (where xxx is your CMT paper ID). Authors must retain the original title in the final paper. Also, the author list and order in the original paper cannot be changed in the final manuscript.

Step 5: Submission of the e-Copyright Form

After uploading the Camera Ready Paper (which must have passed PDF Check in IEEE PDF eXpress), click 'Submit IEEE Copyright Form' to access the IEEE e-Copyright Form Submission CMT page. Visit the IEEE copyright website. The author will be referred to IEEE eCF to submit copyright form. The IEEE Copyright Form must be downloaded and uploaded to CMT after being completed on eCF. The corresponding author can submit copyright forms for all writers.