

NARULA INSTITUTE OF TECHNOLOGY
NOTICE

Date : 22.08.2014

As per notice issued by WBSCTE vide no. 661 – SC(T)E, dated 06.08.2014, all 1st year **Diploma students of EE & CE** are hereby informed that the **OMR Registration Form** (off-line Registration) is available at their respective department (**Contact Person: Mr. Soumen Roy (CE) & Mr. Subhajit Roy (EE)**)

PAYMENT OF REQUISITE FEES

Students have to pay the requisite fees by cash through Fee Book within **23.08.2014** at the following Dept:

- 1) Electrical Engineering – Room No. 101
- 2) Civil Engineering – (Workshop & Computer Lab)

| Stream | Registration Fees |
|--------------------|-----------------------|
| Diploma in CE & EE | Rs. 150/- per student |

*** POINTS TO BE TAKEN CARE OF DURING OMR REGISTRATION FORM FILL UP**

1) Crucial check points of the OMR form are (a) **Entry Through** (b) **Institute Code** (c) **Branch Code** (d) **Course Code** (e) **Enrolment Number of JEXPO 2014** (if applicable), (f) **10th Standard Roll No. & Registration No.** Wrong entry of any one point shall create serious problem in registration. **(See Annuxure-1)**

2) “**Entry Through**” column of the OMR forms should be filled as per the direction given below. **(Contact to the concerned person of the respective department)**

| Admission Year | Admission Category | Entry Through | Code to be darkened |
|-----------------|----------------------------------|------------------------|---------------------|
| 1 st | Through Counseling (State Quota) | JEXPO (State Quota) | 1 |
| 1 st | Through Counseling (State Quota) | JEXPO (District Quota) | 2 |
| 1 st | Management Quota | MGMT Quota | 3 |
| 1 st | Direct Admission | DIRECT | 6 |

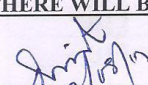
3) Candidates photo should be fixed by **strong adhesive** to avoid displacement of the photo during scanning of the OMR Registration form resulting in ‘**no photo**’ in Registration Certificate.

4) Attested Xerox copies of admission eligibility documents [10th Admit Card & Mark Sheet (**for all students**), JEXPO Counseling Allotment Letter (**for allotted candidates through counseling**), JEXPO Rank Card (**for all JEXPO Rank holders**)].

***5) OMR forms must not be stapled, folded, stamped. Admission eligibility documents should not be stapled / attached to the OMR Registration forms. The same should be provided separately with the OMR Registration form.**

***** Last date of submission of abovementioned OMR Registration form & eligibility documents to the concerned person of the respective department is 25th August'2014.**

*****[THERE WILL BE NO EXCEPTION TO THE LAST DATE]**


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Prof. (Dr.) D. Mitra
Principal.

Cc: Director
Registrar
HOD-CE, EE, ME
Accounts Dept.
Admission Cell
Notice Board

This notice is also available at our college website – [www. nit.ac.in](http://www.nit.ac.in), [NIT Facebook page](#) and Xerox Store.