MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly West Bengal University of Technology)

Office of the Inspector of Colleges

Main Campus: NH 12, Haringhata, Post Office – Simhat, Police Station – Haringhata, Pin - 741249

City Campus: BF-142, Salt Lake City, Kolkata – 700 064

Tel. No. : (033)2321-7588, (033) 2334-1014/1021/1025/1028/1031; Fax : (033) 2321-8776

No. **306 / Affiliation / 2023 -24** Date : 21/06/2023

The **RENEWAL** affiliation is hereby accorded for the academic year **2023 – 2024** under Section 5(4) of the West Bengal University of Technology Act, 2000 (West Bengal Act XV of 2000) to

Narula Institute of Technology **[College Code : 306]**

81, Nilgunj Road, Agarpara, Pin – 743 177.

for conducting the following course(s) with the intake indicated below :

Course(s)	Programme Code	Intake for **2023 – 24**
BBA	050	90
BCA	012	120
BBA (Hospital Management)	033	60

The above affiliation is issued subject to fulfillment of the following terms and conditions :

1. That the affiliation/Renewal affiliation of courses is being granted as per (i) inspection report dated 02.03.2023 through Zoom cloud meeting (ID No. 827 580 5001 at 02:00 PM), (ii) decision of the Hearing Committee dated 23.05.2023 & 08.06.2023, (iii) Undertaking of the College Management dated 30.05.2023, (iv) decision of the Inspection Council dated 16.06.2023 and (v) Approval dated 16.06.2023 of the Competent Authority, MAKAUT,WB in File No. IC-280/2022.

2. That surprise inspection would be carried out to verify facilities and if the institute is found deficient in fulfillment of norms and standards of MAKAUT,WB, appropriate action would be initiated by the University.

3. That the sponsoring Society / Trust shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the MAKAUT,WB from time to time and for meeting recurring expenditure.

4. That the admission shall be made only after adequate infrastructure and all other facilities are provided as per norms of MAKAUT,WB.

5. That the admission shall be made in accordance with the regulations/Guidelines notified by the MAKAUT,WB time to time.

6. That the curriculum of the course, the procedure for evaluation/assessment of students shall be in accordance with the norms prescribed by the MAKAUT,WB.

7. That the Institution shall not allow closure of the Institution or discontinuation of the course(s) or start any new course(s) or exceed the intake capacity of seats without the prior approval of the MAKAUT,WB.

8. That no excess admission shall be made by the Institution over and above the intake approved by MAKAUT,WB under any circumstances. In case any excess admission is detected, appropriate penal action including withdrawal of affiliation may be initiated against the Institution.

9. That the Institution shall not conduct any course(s) in the field of technical education in the same premises / campus and / or in the name of the Institution without prior permission / approval of MAKAUT,WB. In case any violation is detected, appropriate penal action including withdrawal of affiliation may be initiated against the Institution.

10. That the Institution shall not conduct any non-technical course(s) in the same premises / campus under any circumstances. In case any violation is detected, appropriate penal action including withdrawal of affiliation may be initiated against the Institution.

11. That the Institution shall operate only from the approved location, and that the Institution shall not open any off-campus study centres / extension centres directly or in collaboration with any other Institution / University / Organisation for the purpose of imparting technical education/non-technical education courses without obtaining prior approval from the MAKAUT,WB.

12. That the accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the MAKAUT,WB.

13. That the Director / Principal and the teaching staff, Technical Assistants and other staff shall be selected according to procedures, qualifications and experience prescribed by the MAKAUT,WB / UGC from time to time and pay scales and other allowances & benefits shall be as per the norms prescribed by the Govt. of W.B. / UGC from time to time.

14. That if the Institution fails to disclose the information or suppress and/or misrepresent the information, appropriate action could be initiated including withdrawal of MAKAUT,WB affiliation.

15. That the Institution shall furnish requisite returns & reports as desired by MAKAUT,WB in order to ensure proper maintenance of administrative & academic standards.

16. That all the laboratories, workshops etc. shall be equipped as per the syllabi of the MAKAUT,WB and shall be in operational condition before making admissions.

17. That a library shall be established with adequate number of titles, books, journals (both Indian & Foreign), e-journals etc. as per MAKAUT,WB norms.

18. That a computer centre with adequate number of terminals, printers, licensed softwares etc. including internet facilities shall be established as per MAKAUT,WB norms.

19. MAKAUT,WB may carry out inspections round the year for verifying the status of the Institutions to ensure maintenance of norms and standards. Deficiencies / Shortcomings if any (in respect of built-up area requirement, instructional area requirement, laboratories requirement, computer requirement, library requirement, full-time faculty members requirement and other desirable requirements etc. in accordance with the MAKAUT,WB norms) as were/as will be pointed out shall have to be removed within a reasonable time to be prescribed by MAKAUT,WB failing which penal action including withdrawal of affiliation shall be initiated against the Institution.

20. That the MAKAUT,WB may also conduct inspections with or without notifying the dates to verify specific complaints of mis-representation, violation of norms and standards, mal-practices etc. Adverse findings will lead appropriate penal action including withdrawal of affiliation.

21. The Institute shall take appropriate measures for prevention of ragging in any form, in the light of directions of Supreme Court of India in Writ Petition No. © 656/1998 and norms as stipulated by the UGC.

22. The Institution shall remain bound by the norms, rules and regulations formulated by the University in respect of the conditions of affiliation, course & fee structure, syllabi content and academic regulations governing the conduct of the course(s) and shall pay fees / charges to be fixed by the University in respect of inspection, affiliation, registration of students, examination fees, etc. including any subsequent changes therein introduced by the University from time to time.

In the event of closure of the institution, the Organizing Society / Trust will not close Institution till the last batch of students admitted in the academic programmes complete the total duration of their respective academic programmes (i.e. 2 years, 3 years, 4 years etc. as the case may be).

23. The University will have no financial liability whatsoever for conducting the course(s).

Any infringement / contravention / non-compliance of the conditions mentioned above may lead to withdrawal of affiliation. All liabilities arising out of such withdrawal would solely rest upon to that of organizing Trust / Society. After completion of the academic year (**2023 – 2024**), the Institute will seek renewal of affiliation course-wise for the year (**2024 – 2025**).

Checked & Verified Verified

S. Saha

(Sujit Kumar Saha) **Assistant Inspector of Colleges**

Inspector of Colleges

Copy forwarded for information and necessary action to :

1. The Principal / Director,
   Narula Institute of Technology
   81, Nilgunj Road, Agarpara, Pin – 743 177.
2. The Principal Secretary, Dept. of Higher Education, Govt. of W.B., Bikash Bhavan, Salt Lake, Kolkata – 700 091.
3. The Registrar, MAKAUT,WB.
4. The Finance Officer, MAKAUT,WB.
5. The Controller of Examinations, MAKAUT,WB.
6. The P.A to the Vice-Chancellor, MAKAUT,WB
   – Please bring it to the kind notice of the Hon'ble Vice-Chancellor.
7. Guard File.
8. College File.

Inspector of Colleges