

NARULA INSTITUTE OF TECHNOLOGY

NOTICE

Date : 22.09.2014

As per notice issued by WBUT vide no. 1.8/Registration/2014, dated 08.08.2014, all 1st year students of **BBA(H), BCA, MBA & M.Tech. (All Stream)** are hereby informed that the procedure of online submission of WBUT's Registration is available at University website : www.wbut.ac.in (**Click on Registration**).

PAYMENT OF REQUISITE FEES FOR STUDENTS

Students of abovesaid stream have to pay the following fees by cash through Fee Book within **26.09. 2014** at Accounts Department (Room No. 116-Ground Floor)

Stream	Registration Fees
BBA(H), BCA, MBA & M.Tech. (All Stream)	Rs.400/- per student

STEPS FOR ONLINE REGISTRATION

1. Click on **REGISTRATION** Link at www.wbut.ac.in , then click on **BBA (H) & BCA (Form -B) / MBA & M.Tech. (Form-C)** tab as applicable.
2. Upload your photo, crop it if required and save it to open Application Form, {Click **Browse, then click upload and then click save crop photo** tabs}. [**Maximum file size (.jpg) is 1 MB**]
3. Fill your form, enter verification code and then click **Submit** tab after **careful checking**.
4. Take a printout of the correctly submitted Registration Form, put Parent/Guardian's and own signature.

*****Students are required to submit the followings after completion of above mentioned steps.**

- I. Print out of Online Registration form (after successful submission) duly signed by candidate & guardian.
- II. Attested copy of 10th standard Admit Card & Mark Sheet – **Applicable for all stream**
- III. Attested copy of 12th standard Mark Sheet – **Applicable for all stream**
- IV. Attested copy of Graduation level Marksheet (All Semester/Year) – **Applicable for MBA & M.Tech only.**
- V. One xerox copy of Allotment Letter (**for students admitted through WBJEMAT (MBA) / PGET (M.Tech.) Counselling**) issued by WBUT.
- VI. Photocopy of Admit Card & Rank/Score Card of Entrance examination (WBJEMAT/ MAT /PGET) - **Applicable for MBA & M.Tech.**
- VII. Original **Migration Certificate – Applicable for MBA & M.Tech. Students (those who have completed their Graduation level from any University other than WBUT)**

***** Last date of submission of the Print out of Online Registration form along with above mentioned documents (point no. ii to vii) to the concerned person of the respective department is 26th September'2014.**

*****[THERE WILL BE NO EXCEPTION TO THE LAST DATE]**



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Prof. (Dr.) D. Mitra
Principal.

Cc: Director
Registrar
Dean (Academic)
All HODs (CSE,ECE, EE, CIVIL, BA & CA)
Accounts Dept.
Admission Cell
Notice Board

This notice is also available at our college website – www.nit.ac.in and Xerox Store.