

**Narula Institute of Technology**  
**81, Nilgunj Road, Agarpara,**  
**Kolkata – 700109**



**Minutes of the Meeting, Internal Quality Assurance Cell  
(IQAC)**

**Quarter: 2<sup>nd</sup> Academic Session: 2021-22**

**Date: 12<sup>th</sup> November 2021, Time:4:00 PM**

**Mode of Meeting: Virtual**


**Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 12<sup>th</sup> November 2021 at 4:00 PM through virtual mode.**

**Members present**

1. Prof. (Dr.) M.R. Kanjilal, Principal
3. Mr. Harsh Kumar Jha, Former MD Tata Metaliks Ltd & the Former President, BCCI/ICC
3. Dr. Prabir Kumar Aditya, CEO Sprinriver Technology Private Ltd.
4. Mr. Pradip Chowdhury, Member of Rotary Club, Kamarhati
5. Mrs. Nidhi Singh, Registrar
6. Prof. Amlan Chakrabarti, Controller of Examinations
7. Prof. (Dr.) Sourav Saha, CSE
8. Dr. Surajit Bari, ECE, Coordinator
9. Dr. Rupa Bhattacharyya, BS & Hu
10. Dr. Susmita Karan, BS & Hu
11. Dr. Suchismita Maiti, IT
12. Dr. Bansari Deb Majumder, EIE
13. Ms. Medha Ray, Librarian
14. Mr. Abhishek Hazra, CE
15. Dr. Bikash Panja, ME
16. Mr. Partha Sarathi Nandi, Alumni, Deputy Manager (Distribution - Projects) / CESC Limited
17. Mr. Raja Mitra, Student

**Members absent**

1. Mr. Simarpreet Singh, Director JIS Group
2. Mr. Arkendu Mitra, EE

  
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At the beginning of meeting, Prof. (Dr.) M. R. Kanjilal, Principal & Chairman, extended welcome to all the members present in the meeting of IQAC and requested the coordinator to proceed as per agenda. Leave of absence has been approved.

**Agenda No. - 1**

**Confirmation and approval of the minutes of the last IQAC meeting held on 13<sup>th</sup> August 2021**

**Resolution:**

The minutes of the last meeting which had been circulated earlier, has been placed and approved.

**Agenda No. -2**

**To note and ratify of Action Taken Report of last IQAC Meeting**

The action taken report (Annexure-I) of the last IQAC meeting held on 13<sup>th</sup> August ,2021 was placed and noted.

**Agenda No. - 3**

**Discussion on NIRF Data for Submission**

**Resolution:**

The members appreciated the increase in score in Teaching, Learning & Resources (TLR) ,Graduation Outcomes (GO),Outreach and inclusivity. Suggested to focus more on R & D activity

**Agenda No. - 4**

**Reporting of Parent-Teacher meeting by each Department**

**Resolution:**

The cumulative report on Parent-Teacher meeting of different department was placed. The activity was appreciated by the members.

**Agenda No. - 5**

**Review of R&D activity i) Research Facilities ii) Consultancy iii) Grants iv) Publications**

**Resolution:**

The report of R & D activity was placed. Suggested to apply for more Govt. and Non. Govt. Grants. It is also suggested to give emphasis on more consultancy work.

**Agenda No. - 6**

**Analysis of placement status (Placement/Higher Education/ Entrepreneurship)**

**Resolution:**

Placement status of latest graduation batch has been placed and noted. It has been suggested to improve number of Entrepreneurs from the Institute.

**Agenda No. -7**

**Reporting of past events organized at the institute**

**Resolution:**


The list of events which were organized, have been placed.

**Agenda No. -8**

**Result Analysis**

**Resolution:**

Result analysis was placed. Numbers of Backlog have been reduced.

  
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**Agenda No. -9**

**Review of attainment of COs, POs, PSOs**

**Resolution:**

Attainment of COs, POs, PSOs for each programme have been placed. Attainment of few COs, POs and PSOs have been attained marginally. It has been suggested to take necessary action for the COs, POs and PSOs which are attained marginally. It has also been suggested program may increase the target level of COs.

**Agenda No. - 10**

**Analysis of Academic and Administrative report**

**Resolution:**

The analysis of Academic and Administrative Audit has been placed and noted.

**Agenda No. -11**

**Any other Point**

- NAAC SSR has been submitted on 8<sup>th</sup> September,2022, the DVV process has been initiated
- The NBA Prequalifies of the Program B-Tech in ECE, CSE, IT and EE will be submitted within month of December ,2021.

The meeting ended with a vote of thanks to all the members present.



Dr. Surajit Bari

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Prof. (Dr.) Maitreyi Ray Kanjilal

Principal  
Narula Institute of Technology

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## Internal Quality Assurance Cell (IQAC)


### Action Taken Report

Followings are the action taken report of the IQAC meeting held on 13<sup>th</sup> August 2021 through virtual mode.

Agenda Number	Agenda Notes	Resolution	Action Taken
Agenda No. - 7	Any other Point	It has been suggested Faculty should undergo AICTE ATAL FDP .	All the Head of the department have been informed to take necessary measures.

  
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