

**TEQIP Sponsored  
Three Day Faculty Development  
Programme  
On  
Communication and Management  
Essentials**

**July 9-11<sup>th</sup>, 2013**



**TEQIP - PHASE II  
Subcomponent 1.1**  
Funded by World Bank  
Facilitated by Ministry of HRD

**Organized by**

**Department of English**

**Narula Institute of Technology  
81, Nilgunj Road, Agarpara,  
Kolkata – 700 109**

**About the College**

*Narula Institute of Technology is a leading engineering & Management college, located at Agarpara in West Bengal. Affiliated to WBUT the college offers degree programmes in B.Tech(CSE,ECE,EE,CE,IT & EIE).It has expanded to include PG courses like M.Tech (CSE,ECE,EE,CE),MBA and MCA. NIT is a one-stop venue for promoting a vibrant and sustainable atmosphere for teaching-learning.*

**Programme overview**

*To keep up with the ever-increasing demand for exchange of ideas, and expressing oneself effectively and to enhance the self development of the teaching community, Department of English, Narula Institute of Technology wishes to conduct a three day Faculty Development Programme(FDP) on **Communication and Management Essentials** from the **9<sup>th</sup> to the 11<sup>th</sup> of July 2013**. The programme is specially designed to focus on the pedagogical development of academic community and encourage individual teachers to develop various competencies and enhance their self-efficacy in teaching profession. The training sessions will be conducted by eminent speakers from reputed institutions/organizations.*

**Objectives of the FDP**

- *To help the participants to learn and develop various competencies required to be an effective teacher and academician*
- *To impart training on effective educational leadership skills and competencies*
- *To introduce innovative methods of teaching –learning in language classes.*

**Programme Schedule**

DATE	TIME	TOPIC	Facilitator
09:07:13	09:15-09:30	Registration	
	10:00-13:00	Fundamentals of Communication: Developing the power of Articulation	Prof. Dr. Bhaskar Bose
	14:00-17:00	Creativity and Innovation in Language Classes	Dr. Habiba Hussain NITTR Kolkata
10:07:13	10:00-13:00	Educational Management and Leadership Skills	Prof. Dr. Aradhana Malik , IIT KGP
	14:00-17:00	Non Verbal Communication and Presentation Skills	Prof. Dr. Priyadarshi Patnaik IIT KGP
11:07:13	10:00-12:30	Team Building/Team Work and Decision Making	Prof. Dr. Seema Singh IIT KGP
	13.30-15.30	Use of Literature in Effective Communication	Prof. Dr. Sharmistha Chatterjee Srivastava, Aliah University
	16.15-17.15	Valedictory Session	

*Any modification in the Programme schedule will be updated in the website*

**Chief Patron:** *Sardar Jodh Singh(Chairman,JIS Group)*

**Patrons:** *Mr.Taranjit Singh(MD, JIS Group)*

*Prof.(Dr.)S.M.Chatterjee,Chairman,BOG*

*Prof.(Dr.)Asit Guha(Director,JIS group)*

*Mr.U.S.Mukherjee(Deputy Director)*

*Prof.(Dr.)J.K.Das(Principal,Nit)*

*Prof.(Dr.)J.K.Roy(Dean,Academic)*

*Prof.(Dr.)Amitava Das(Dean,R&D)*

*Prof.(Dr.)Santanu Sinha(Dean,Management)*

### **Programme Committee**

**Chairperson:** *Mr.Dilip Kr.Sen(HOD,Dept .of English)*

**Vice Chairperson:** *Ms.Leena Sarkar Bhaduri (Asst.Professor,Dept. of English)*

### **Principal coordinators:**

*Ms.Rajasi Ray Asst.Professor,Dept. of English(9339147460)*

*Ms. Sharmistha Basu Asst.Professor,Dept. of English (9830245499)*

### **Members:**

*Dr.Sarbani Ganguly(Asst.Professor,Dept. of Chemistry)*

*Sreyoshi Chatterjee(Asst.Professor,Dept. of Mech. Sc)*

*Sagnik Mazumder (Asst.Professor,Dept. of Chemistry)*

*Arkendu Mitra (Asst.Professor,Dept. of EE)*

*Arijita Das (Asst.Professor,Dept. of EIE)*

*Mr.Niladri Dutta,Jr.Officer,TEQIP*

### **Advisory Board**

*Ms.Sila S.Ghosh(GM,Corporate Relations)*

*Prof.(Dr.)Maitreyi Ray Kanjilal(HOD,Dept.of ECE)*

*Mr.Arindam Chatterjee(Acting Registrar)*

*Mr.Subhram Das (Asst.Professor,Dept. of CSE)*

*Ms.Nidhi Singh(AO)*

*Mr.Kallol Pal(Accounts Officer)*

## **TEQIP sponsored**

### **Faculty Development Programme on Communication and Management Essentials**

**9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup> July, 2013**

## **REGISTRATION FORM**

Name: .....

Organization.....

Designation: .....

Highest Academic Qualification: .....

Professional Experience.....

Mailing Address: .....

Contact No.....

E-mail id.....

Details of registration fees:

Amount: ..... Cash/ DD.....

DD No.....Dated.....

Bank: \_\_\_\_\_

.....

Date Signature of the applicant

.....

Signature of the College Authority with Seal

## **Registration Procedure**

*Registration fee: Rs 1000(One Thousand only)*

*The complete registration form is to be submitted along with the fee of Rs 1000 (by cash) to the organizing committee by June 21<sup>st</sup>, 2013.*

*Please contact the coordinators for other modes of payment (DD/Cheque)*

*Registration fee includes Printed training materials, kit, Participation certificate, Lunch and Refreshments*

*For participants coming from TEQIP sponsored colleges the registration fee will be fully refundable after participation.*

*Registration form, available in [www.nit.ac.in](http://www.nit.ac.in)*

### **Who May Attend**

*Teaching staff of all Technical & Management Colleges across West Bengal.*

### **Important Dates**

*Program Duration: 9<sup>th</sup> -11<sup>th</sup> July, 2013.*

*Last date for registration: 21<sup>st</sup> June, 2013.*

### **Facilitators**

*Sessions will be conducted by the eminent academicians coming from Indian Institute of Technology, NITTTR, Aliah University, and from other reputed institutions*

**For further queries, contact the Principal coordinators or e-mail us at: [english.nit.fdp@gmail.com](mailto:english.nit.fdp@gmail.com)**