

# NARULA INSTITUTE OF TECHNOLOGY

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Dated: 25/06/2019

Minutes of the IQAC meeting held on 17/06/2019 at the conference room of NiT .

## Members Present:

Prof. Dr. M. R Kanjilal ,Principal & Chairperson (IQAC)  
Mr. Pradip Chowdhury, Member of Rotary Club , Kamarhati  
Prof. Dr. S. C Konar ,Professor, EE  
Ms Nidhi Singh ,Registrar , NiT  
Dr. Kunal Das ,CSE ( Coordinator)  
Mr. Surajit Bari ,ECE ( Jt. Coordinator )  
Dr. Rupa Bhattacharyya ,BS&HU  
Prof. Dr. B.K Medya ,HOD , IT  
Dr. Sandip Chanda ,HOD , EE  
Mr. Arya Banerjee , CE  
Dr. Bikash Panja , ME  
Ms Susmita Das , ECE  
Dr. Shriparna Guha , HOD , BA  
Ms Swantana Sarkar , Alumni , ECE

At the very beginning Dr. M.R.Kanjilal ,Principal ,Chairperson welcomed all members present at the meeting o Internal Quality Assurance Cell (IQAC) of NiT and the leave of absence has been granted. Principal requested the coordinators to proceed the meeting as per agenda. Dr. Kunal Das, the Coordinator of IQAC and Mr. Surajit Bari Jt. Coordinator once again heartily welcomed all members. A brief presentation was made highlighting the agenda of the day.

Agenda 1: Review of AQAR (2018-2019)

Agenda 2: Academic Audit

Agenda 3: Miscellaneous

## **Agenda 1: Review of AQAR (2018-2019)**

- Filled AQAR 2018 -19 has been placed for discussion. According to the suggestions by the Members , few minor revisions need to be carried out .

**Agenda 2 : Academic Audit**

- It has been informed by Prof. M.R.Kanjilal , Chairman, IQAC that Internal Academic Audit will be held in the month of July ,2019 . All the departments are informed to analyse the Self-Assessment Report (SAR) regarding the Audit.

**Agenda 3 : Miscellaneous**

- Prof . M.R. Kanjilal has proposed to analyse in detail about the ranking of the Institute in NIRF 2019 . It has been discussed to make a plan to improve the rank .
- It is also suggested by the Chairman to organize seminar on “ Stress Management“.

The meeting ended with a vote of thanks to the chair and all members.



Surajit Bari

Jt. Coordinator (IQAC)



Prof.(Dr.)M.R. Kanjilal

Principal

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