



NARULA INSTITUTE OF TECHNOLOGY

MINUTES of the Academic Council meeting of Narula Institute of Technology held on 30th June, 2016 at 3:00 PM at the conference room of the Institute.

Members Present

1	Prof. (Dr.) M R Kanjilal	Principal
2	Prof. (Dr.) J K Das	Advisor
3	Dr. S Panda	HOD-ECE
4	Mr. J Pal	TIC-CSE
5	Prof. A Chakraborti	HOD-EE
6	Prof. C Sen Majumdar	HOD-CE
7	Mr. D Sur	TIC-EIE
8	Prof. B K Medya	HOD-IT
9	Prof. S C Bera	HOD-ME
10	Dr. P Paul	HOD-CA
11	Dr. S Guha	Representative -BA
12	Dr. S Nandi	HOD- BS & HU
13	Prof. S C Konar	Prof -EE
14	Prof. P K Banerjee	Prof -ECE
15	Prof. J C Guha	Prof. – CE

16	Prof. S Chakraborty	Prof –Dept. CE, JU
17	Prof. S Bhaumick	Prof. Dept of Aerospace Engg& Applied Mechanics, IEST
18	Prof. S R Bhadra Chaudhuri	Prof. Dept of ETCE, IEST
19	Mr. K Sarkar	Asst.Prof. ECE-NIT Member Secretary

Members Absent

1.	Prof. (Dr.) A. B. Samaddar	Academic Expert – Member
2.	Prof. (Dr.) Manas Banerjee	WBUT Nominee
3.	Mrs. Nidhi Singh	Registrar–Permanent Invitee

Prof. (Dr.) M. R. Kanjilal, Principal was requested to preside over the meeting and hold the chair. To start with, the Chairman presides over the meeting and officially welcomed the present members and commenced the meeting for agenda wise discussion. The following resolutions were adopted after detailed deliberation.

As per the request of Principal, Mr. Kaushik Sarkar, Secretary of Academic Council convened the meeting programme elaborately to the house through a power point presentation.

Agenda – 1

Confirmation of the Minutes of last Academic Council meeting.

Resolution:

The minutes of the last meeting was duly confirmed and approved.

Agenda – 2

Approval of Action taken report of the resolutions taken in the last meeting

Resolution:

The action taken report of the last meeting's resolution was approved and circulated.

The council appreciated about the formation of committee in regard of WBJEE and JEE programme. It was also advised to give a name of the committee members along with their affiliation at the time of presentation.

Agenda – 3

Syllabus and Academic Rules under autonomy

Resolution:

The syllabus has been approved by the Council. The Council suggested to include a research based project in the UG courses also.

The rules under autonomy has been discussed thoroughly and finally it has been approved with some suggestions.

Agenda – 4

Report on Placement status till date

Resolution:

Placement status of different streams was shown to the Council and noted.

Agenda – 5

Report on development of Incubation Centre

Resolution:

The report of the Incubation Centre was shown to the members. The council appreciated the initiative and advice to progress in the matter.

Agenda – 6

To consider and discuss the modernization and quality improvement of teaching learning process

Resolution:

The Council appreciated the process we have adopted in the improvement of teaching learning process. It was informed to the Council about the pedagogical training attended by the faculty members of the institute at IIT Kharagpur and also the workshop organized by the Institute on Microteaching.

Agenda – 7

Report on Technical Finishing School for B.Tech and MCA final year students

Resolution:

The activity of the technical finishing school was explained by Mr. Kaushik Sarkar, Asst. Prof. of ECE Department to the council. The Council encouraged the ongoing activity of the school.

Agenda – 8

To change the reconstitution and constitution of different Non Statutory Committees

Resolution:

Different non statutory committees were framed and shown to the Council. The Council approved the constitution of the different non statutory committees.

Agenda – 9

Discussion on the application oriented student projects for both UG and PG level

Resolution:

A glimpse of different UG and PG level projects of different departments was shown and discussed accordingly. The Council appreciated the performance of the students.

Agenda – 10

To note the NBA Accreditation Status

Resolution:

It was informed to the council that NBA expert team will visit our institute during 2nd, 3rd and 4th September, 2016 for B.Tech. CSE and M.Tech – CSE, ECE & EE. The Council asked the respective HODs about the preparation of the upcoming NBA visit.

Agenda – 11

To discuss the activities of Student Chapters of different departments

Resolution:

The detailed activities of student chapters of ECE, EE & CE has been placed and noted by the Council.

Agenda – 12

To consider and approve the Academic Calendar for the Academic Session 2016-17

Resolution:

The Academic Calendar for the academic session 2016-17 has been shown and approved by the Council.

Agenda – 13

Status of Diploma 2nd shift program

Resolution:

Status of Diploma 2nd shift program was elaborately stated by Prof. J. C. Guha, In charge -Diploma Section to the Council. The Council appreciated the smooth running of the course.

Agenda – 14

Discussion on the status of GATE training program by Engineering and MCA departments and MAT preparatory classes by MBA department

Resolution:

The HOD of the department of ECE, IT, EIE and CSE discussed their departmental activities about the GATE training program. The activities are appreciated by the Council with few suggestions as below:

- The Council suggested to CIVIL department to take initiative about the GATE training. It was also mentioned that for a Govt. job, GATE score is essential.
- The Council mentioned that not only subject-wise development program but also arrangement of co-curricular activities for the students are essential.

In this regard, Principal informed the Council about the programs under SLC and NSS during the whole year.

Agenda – 15

Introduction of WBJEE, JEE-Main coaching classes by NIT faculty members

Resolution:

The Council was informed about the mock test that was taken under WBJEE and CEE-AMPAI on 1st and 2nd April, 2016 and more than 150 students appeared in the said test. The initiative was highly acclaimed by the Council.

Agenda – 16

Result analysis under autonomy

Resolution:

Details of result analysis have been displayed to the Council. The Council discussed about the development under autonomy. Some more break-up and analysis was proposed by the Council.

Agenda – 17

Submission of Hardware Project Report for approval

Resolution:

A Project Draft on "A Novel pulse Based Diagnostic System with the help of Ancient Indian Wisdom" was submitted by Mr Kaushik Sarkar- Asst Prof of Department of ECE in the council through Principal. The members thoroughly checked and approved the viability of the project. The committee decided to recommend the Project to the BOG for financial approval.

Agenda – 18

Any other matter with the permission of the chair

The council proposed few steps to take for the betterment of the Institute as below:

- Quality improvement program for students.

- Sponsored project by Faculty Members in more numbers from all departments
- More product oriented students' project
- MOU with different Institutes/Organization

The meeting ended with the vote of thanks to the Chair and other members.



Prof. (Dr.) M. R. Kanjilal

Principal

Narula Institute of Technology