



NARULA INSTITUTE OF TECHNOLOGY

MINUTES of the Academic Council meeting of Narula Institute of Technology held on 22nd December, 2015 at 3:00 PM at the conference room of the Institute.

Prof. (Dr.) M. R. Kanjilal, Principal was requested to preside over the meeting and hold the chair. To start with, the chairman presides over the meeting and officially commenced the meeting for agenda wise discussion. The following resolutions were adopted after detail deliberation.

Agenda – 1 : Confirmation of the Minutes of the last Academic Council Meeting

Resolution:

The minutes of the last meeting was duly confirmed and approved.

Agenda – 2 : Approval of the action taken report of the resolution taken in the last meeting

Resolution:

The action taken report of the last meeting's resolution was approved and circulated.

Agenda – 3 : Status of the Autonomous Status conferred by UGC & MAKAUT, WB

Resolution:

It was notified that NIT has received the Autonomous status for six years (2015-16 to 2020-21) for B. Tech, M. Tech, MCA and MBA programmes. The council appreciated the success of ongoing examination under autonomous. The council suggested a centralized Institute syllabus committee consisting of both external and internal members to frame the syllabus under autonomous.

Agenda – 4 : MOUs signed between Narula Institute of Technology and Industry/Institute

Resolution:

Three MOUs with IIT Kharagpur, NIT Sikkim and NASSCOM in 2015 were discussed and noted. The council encouraged the activity and wishes a positive outcome from it.

Agenda – 5 : Admission Status of 2015 and the policy for Admission 2016

Resolution:

Admission status of all the programmes was discussed. The council applauded the admission status of all B. Tech courses and placed their concern regarding the status of EIE. The council placed their concern about the post graduate course of CSE. Few policies regarding admission were also discussed.

Agenda – 6: Placement Status

Resolution:

Placement status of different streams was depicted and noted.

Agenda – 7: Report on development of Incubation Centre

Resolution:

Report on the functioning of Incubation Centre was explained by Mr. Sajal Saha, Asst. Prof. of CA department. The council appreciated the initiative and progress of the centre.

Agenda – 8: To consider and discuss the modernization and quality improvement of teaching learning process

Resolution:

The Council agreed on the fact that more ICT tool based and research based teaching is needed. It was emphasized in the meeting that small research-based

projects should be introduced in the undergraduate courses. Prof. P. Basak, HOD of Mathematics Department explained the activity and result of students during the outreach program by IIRS, Dehradun.

Agenda – 9: Report on Technical Finishing School for B. Tech and MCA students

Resolution:

The activity of the technical finishing school was explained by Mr. Kaushik Sarkar, Asst. Prof. of ECE Department to the council. It was informed that two courses were conducted in 2015 under this committee. Python programming and MATLAB simulation courses were conducted by Mr. Sanjoy Goswami, Asst. Prof. of CA Dept and Mr. Kaushik Sarkar, Asst. Prof. of ECE Department respectively. It was informed that students were willing to attend the courses within the college hours. But the council decided to continue the schedule beyond the college hours without hampering the daily task. Also a week long workshop based teaching was appreciated by the council.

Agenda – 10: To approve the reconstitution and constitution of different Non Statutory Committees

Resolution:

List of revised non statutory committees with objectives and members list were submitted to the council. The council approved the constitution and objectives of different non statutory committees.

Agenda – 11: Discussion on application oriented student projects for UG and PG

Resolution:

A glimpse of different UG and PG level project was shown and discussed accordingly. The council appreciated the performance of the students.

Agenda – 12: Pending NBA Accreditation of B. Tech-CSE and M. Tech-CSE, ECE and EE

Resolution:

It was informed that Self Assessment Report of different department has been submitted in August 2014 and 5 sets of proposed date have been communicated to the NBA thrice. In December 2015, they asked to resubmit updated SAR by 15th of January, 2016 but there is no editable version of SAR. Hence it was decided to communicate the problem to NBA at the earliest.

Agenda – 13: Activities of student chapters of different departments

Resolution:

Various activities like poster, paper and model presentation along with the Eminent Lecturer Program (ELP) under ISF chapter by ECE department and ICE chapter by CSE department were discussed. The council appreciated different workshop, seminar organized by Students' Chapter of Civil Engineering Department and suggested other departments to increase the activities under Student Chapter.

Agenda – 14 :To consider and approve Academic Calendar 2016

Resolution:

Academic Calendar of 2016 was presented before the council and the same was approved.

Agenda – 15: Status of Diploma 2nd shift programme

Resolution:

Status of Diploma 2nd shift program was elaborately delivered by Prof. J. C. Guha, to the council and the same was noted.

Agenda -16: Status of GATE training program by Engineering and MCA departments and MAT preparatory classes by MBA department

Resolution:

The HOD of the department of ECE, IT, EIE and CSE discussed their departmental activities about the GATE training program. The activities were appreciated by the council. HOD-CE stated that their departmental students showed very little interest about GATE training but the council requested him to motivate the students for the same.

Agenda -17: Introduction of WBJEE, JEE-Main guidance by institute faculty members

Resolution:

The initiatives of WBJEE, JEE-Main guidance to economically backward students was highly acclaimed by the council. It was suggested to form a committee for smooth conduction of the programme.

Agenda -18: Any other matter with the permission of the chair

Resolution:

- The council accepted the proposal of the management placed by Principal for merging of Physics, Chemistry, Maths & English departments into Basic Science & Humanities. Prof Sumit Nandi- Asst Prof, Chemistry was selected as the HOD-BS&Hu.
- HOD-ECE intimated about setting up of Embedded System Laboratory with the help of ARM Technologies Pvt. Ltd., U.K.
- The council was pleased to note that 14 minor research projects were submitted to the UGC and 3 minor research projects by VGL were already sanctioned. The Council highly praised the effort.

The meeting ended with a vote of thanks to the chair and other members.



Prof. (Dr.) M. R. Kanjilal
Chairman